

No.BSL.P.642.EB.Artisan.III.

Date: 16.07.2024

NOTIFICATION

Sub: Filling up the vacancies of Skilled Artisans (Black Smith Gr-III), ML-2 against **50%Deptt Quota (Safety Category)** in the Civil Engineering department of BSL Division.

With the approval of competent authority, options are being called from willing eligible serving employees of the Engineering department to fill up the following vacancies of Skilled Artisans in Technician Gr-III, ML-2 against 50%Deptt Quota in Civil Engineering department on BSL division.

Category	No. of Vacancies with Communal Breakup				Medical Category
	Total	UR	SC	ST	
Black smith	14	09	02	03	B-1

Eligibility Criteria: -

All erstwhile group 'D' employees, upgraded as Group 'C', ML-1 (erstwhile PB-I+GP 1800/-) and working in the following eligible category who have completed two year service in lower grade will be considered to appear in the Trade Test.

Further, IREM Vol.I, Para 214 (C) (i) provides that the condition of two years' service in the immediate lower grade should stand fulfilled at the time of actual promotion and not necessarily at the stage of consideration.

The other eligibility Criteria for all Skilled Artisan-III, ML-2 categories is as under:-

1. **P-Way side Khalasi/Works Khalasi**
2. In terms of HQ I no.CR/P/HQ/EE/210 /3/Skilled artisan Grade-III dt 23.04.2019
 - i) In case of adequate Number of P. Way Khalasi are either not available in the cadre or not willing for the post. Willing **Track Maintainer in P. Way Level-02 & Level-01** respectively can be considered on option basis.
 - ii) Where adequate numbers of willing P. Way Khalasi appears in the written test, but fails, the option to the track maintainer will open.
 - iii) Whenever an option is opened to track maintainer on the above lines, the written test will be conducted together for pay Level-02 & 1 to save on time. The select list will be prepared in the order of Track Maintainer pay Level-02 followed by track maintainer pay level-01

Note: For the Track Maintainer Pay Level-2, movement to Artisan Gr-III will be considered as lateral induction; both being in the same level no benefit of Pay fixation will accrue. Pay fixation benefit will however.be admissible to Track Maintainers Pay Level-1, being in a lower level than the Artisan Gr-III.

Having once joined as Artisan post the track maintainer will have to seek further promotion in artisan side only.

In terms of IREM VOL-I, Para 159. (1) The posts in the category of Skilled Artisans Grade III in ML-2 in various Engineering Departments to be filled 50% by promotion of staff in the lower grade as per prescribed procedure i.e Seniority cum Trade Test.

Procedure of Booking for Trade Test :-

Inter-se seniority of willing / eligible staff will be made to decide the Zone of Consideration and the employees equal to the number of notified vacancies will be called for the Trade Test. **The eligible senior most employees will be booked for the Trade Test.** The employees appearing in the Trade Test, have to obtain the following requisite marks to qualify/pass the Trade Test.

S.N.	Category	Practical	Oral
(A)	SC/ST Employees	30/60	11/40
(b)	For Genl.	36/60	15/40

If a sufficient number of suitable candidates is not available in the normal zone of consideration, further candidates to meet the shortfall may be called up in continuation and so on.

This notification be given wide publicity. It has been decided to call applications online from the eligible candidates and scrutiny of Service Particulars will also be done electronically at each level i.e sub division/Depots /Unit and Division.

The tentative schedule will be as under :-

Sr. No.	Subject	Scheduled Date
01	Date to open PRONNATI window	25.07.2024
02	Last Date to apply by the employee	08.08.2024
03	Last Date to forward the applications by respective depots in charge to their Bill preparing Unit/Ch. OS	13.08.2024
04	Last date to forward the application after verification by Bill preparing Unit to DRM (P) BSL	17.08.2024
05	Tentative date of issue of eligibility list	26.08.2024
06	Tentative date of Trade Test	05.09.2024

MODE OF APPLICATION

(1) HOW TO APPLY :- The eligible staff should submit their application through ONLINE MODE only for which following steps should be followed.

1. Visit the Railnet site 10.31.3.3 link and then Click onto PRONNATI.
2. Go through the NOTIFICATION.
3. Click on REGISTER. Select Exam Code: **BSL/P/EB/ARTISAN /B.Smith-III/DEPT QUOTA/2024**
4. Fill up PF No as User ID, Your Mobile no and Registered Email and Submit.
5. You will get a default Password generated and display as 12345, immediately on another screen will show for change of password.
6. Now go to Home Page and select APPLY/LOGIN
7. Again use your PF No. as User ID and Password which you have received on computer screen (i.e. 12345).
8. Fill up the Application form with utmost care and after completing all the fields, click on Submit tab. (Before logout it should be conformed that it is clicked on Submit tap)
9. Take a print out and keep it for your record.

This will complete the submission of application for the candidate.

HOW TO FORWARD APPLICATION.

For login, each Depot/ Unit In-charge will obtain User ID and password from APO (Mech.).

After login Depot/ Unit In-charge can view the details of applicants working under his control.

To forward the application, just Click on FORWARD of each of the application.

On Last date of submission of application by the candidate, respective Depot/ Unit In-charge can get a summary of the applications which he has forwarded.

He should take a print and keep it for the record with the signature of the Establishment Incharge.

(III) HOW TO VERIFY THE APPLICATIONS

For login, Office Superintendent /Clerk of the Depot with whom Service Registers are maintained will obtain User ID and password from APO(Mech).

After login, OS can View as well as Edit the details of all applicants whose Service Registers are maintained in that office.

After verifying Service Particulars of each employee from Service Record, OS can change it in Edit application, if any deviation.

He should put sign ✓ in the box if he made any change in the particulars filled by the applicant and same remarks should add in the remarks column.

After verification to forward the application just Click on FORWARD BUTTON of each of the application.

(IV)HOW TO VALIDATE THE APPLICATIONS

For login, ADEN of Depot with whom Service Registers are maintained will obtain User ID and password from APO(Mech).

After login ADEN can view all applications whose Service Registers are maintained in that office and verified by his Office Superintendent.

As per the Eligibility conditions for the selection for the post ADEN will valid or invalid the application by clicking on the Valid/Invalid.

Then all the applications will be automatically forwarded to Divisional officer Personnel Branch for further scrutiny.

On Last date of submission of application in Divisional officer Personnel Branch, Depots can get a summary of the applications he has forwarded.

He should take a print and keep it for his record.

For any queries regarding login/ forwarding/Editing/Validating application please contact on Mobile No. 9637541056 Jr. Clerk (P) Engg & 8623999240 OS (P) Engg .

After receipt of applications through online mode of all the volunteers, appearing for the selection will be further scrutinized at Divisional officer Personnel Branch level and the list of eligible volunteers will be published later.

The final eligibility list will also be notified on RAILNET site 10.31.3.3/PERS/ on 26.08.2024.

To ensure that the eligible staff avail the opportunity for appearing for selection, wide publicity should be given. Supervisor / Incharge should bring to the notice of the staff working under them about this selection

Applications of the employees who are not eligible should not be forwarded to this office. However, reason for disqualifying the candidate may be advised to them through proper channel.

Wide publicity be given by way of publishing eligibility list on the notice boards. It may ensure that all the eligible candidates be individually advised of their eligibility to appear in selection, and obtaining acknowledgement.

All ADENs, Depot In charges or SR Controlling Authorities are hereby requested to observe the following points while scrutinizing the applications.

- I. The entry as regard to educational qualifications is mentioned in SR with valid & verified Certificates available in their Personal files.
- II. The caste of SC/ST candidates is entered in first page of SR after following due procedure.
- III. Entries as regard DAR cases/punishment are correctly entered in SR.
- IV. Entry in regard to change of name, if any.
- V. Copy of first page of SR (where latest photograph is pasted) duly indicating the PF No. & date of appointment, may please be sent along with application.
- VI. Unauthorized absence entry in SR
- VII. Award entry in SR (i.e. Branch Officer Award, PHOD Award, DRM Award, GM Award. (Along with copy of such award)
- VIII. Applications not fulfilling the eligibility conditions for this selection given under Eligibility Conditions above, may not be forwarded to this office.

The tentative date of Trade Test is 05.09.2024. This may be treated as advance notice for preparation for written test. In case of delay in issue of eligibility list or postponement of date of written test, no separate 3-4 weeks' time will be given.


Notifying to the staff:-

The Concerned ADENs, SSE (P.WAY) (Wks) may ensure that this notification is brought to the notice of all eligible employees working under their respective control. In case any employee has been posted to another organization on transfer/deputation basis or working against ex-cadre post, it will be the responsibility of their parent office/Establishment to ensure that the notification is sent to their establishment/organization ensuring upon it to bring the same to the notice of the concerned employees. Applications of these employees, if any, should be obtained from that organization and sent to this office duly verified along with the application of other volunteers, for further scrutiny of their eligibility. Any laxity in this regard will be viewed seriously.

The above notification may be circulated to all concerned.
Kindly acknowledge the receipt of this letter

Enclosed:

1. Application proforma (Annexure-A).


For DRM (P)BSL

- C/- Sr.DEN(CO)(S)(N)(E) DEN(SW)BSL, All ADENs-For wide publicity among staff.
C/- All SSE (P.Way) (Wks) for information and necessary action.
C/- Ch.OS (P/PNM)-For distribution to Divl.Secy. NRMU.CRMS, P' AIE SC/ST/OBC Asso.BSL to given wide publicity among the staff.
C/- DBA, Computer Cell/E-Gallery: For information and upload this notification

ANNEXURE-A (Application Format)

APPLICATION FOR THE POST OF SKILLED ARTISAN Black Smith Gr-III, ML-2 AGAINST 50% DEPTT. QUOTA IN CIVIL ENGG DEPTT. BSL DIVN

Ref: DRM (P) BSL's Notification No. No.BSL.P.642.EB.Artisan.III. Date:16.07.2024 (For Safety Category)

1	Name	
2	Father / Husband's Name (In case of Married female employee)	
3	Date of Birth	
4	Date of Appointment in Rly services & Designation as a time of appointment	
5	Whether belongs to SC/ST (Attaché Certificate)	
6	Present Designation	
7	Place of Work(Office/Station)	
8	Mode of Appointment	
9	1) Date of regular posting in Present Grade	
10	2) Pay ML	
11	Length of Services in present grade.	
12	PF No.	
13	HRMS ID	
14	Department	
15	Unit/Workshop to which he belongs.	
16	Medical Category	
17	Whether belongs to SC/ST	
18	Date of Birth	
19	Education Qualification (As per SR)	
20	Whether any DAR/Vig/SPE Case pending	
21	Mobile No & Railway Phone No.	
22	Email.ID	

I hereby declare that the particular furnished above, are true to the best of my knowledge and subsequently if found false, DAR action may be taken against me as well as my candidature be canceled by the Railway Administration.

Place: _____

Date: _____

Signature of employee

Certification by the Controlling Officer

The service particulars of the above-named employee have been verified from the SR and are found correct. Forwarded for further necessary action along with DAR Clearance, and Service register.

Place: _____

Date: _____

Signature of controlling supervisor.

Forwarded to DRM (P)BSL along with DAR Clearance, and Service register.

Place: _____

Date: _____

Signature of ADEN